भा.क.नि.
CCI

THE COTTON CORPORATION OF INDIA LIMITED
(A Government of India Undertaking)
Constantia Building, 3rd Floor, 11 Dr.U.N.Brahmachari Street
Kolkata 700 017
Tel No.2281-2208/2281-1358 Fax No. 2281-2953
E-Mail : kolkata @cotcorp.com, Website: www.cotcorp.org.in
Ministry of Textile website:www.texmin.nic.in **CIN:U51490MH1970GOI014733**

CCI/KOL/C&F/6(A)/3RD PHASE/2020-21/ **Date : 09.03.2021**

TENDER NOTICE

Sealed quotation is invited from the empanelled Transporters for transportation of fully pressed raw cotton bales from Akola(all location) and Rayagada(all location) to different destinations in West Bengal as per terms and conditions to be obtained from the office addressed as above or download the same from website www.cotcorp.org.in or www.eprocure.gov.in . Transporters who are not empanelled are required to submit a Bank Guarantee of Rs.20.00 lacs from a Nationalised Bank 10 days before the date of submission of quotation. **Quotation shall be dropped in the Tender Box kept in this office by or before 2.30 P.M. on 25.03.2021** and **Tender will be opened on the same day at 3.00 P.M.** as per terms & conditions.

GENERAL MANAGER

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Ref.No. CCI/KOL/C&F/6(A) /2020-21 **Dated : 09.03.2021**

TENDER INVITING QUOTATION FOR TRANSPORTATION OF F.P. COTTON BALES FROM VARIOUS BRANCHES

Sealed quotation is invited from the interested empanelled Transporter for transportation of F.P.Cotton bales from Akola(all location) and Rayagada(all location) to different destination in West Bengal on the terms and condition of this tender mentioned herein below valid for **Three months w.e.f. April, 2021**.

BASIC REQUIREMENT

The interested transporter must posses the following basic requirements for empanelment as transporter:-

1. They should be recognized and reputed having minimum experience of five years in transportation of F.P. Cotton bales. A certificate from the principal authority/authorities with whom they have worked should be submitted.

2. They must have Trade Licence and Income Tax Clearance Certificate of last three years. A photo copy of the latest Income Tax Clearance Certificate and Trade Licence should be submitted.

3. They must have an effective office at Kolkata having telephone/fax numbers and/or authorized representative/counter-part with address, telephone/fax nos. and contact person in the up-country areas from where the cotton bales are to be transported. A list of their outstation offices with above details should be submitted.

4. They must submit names and residential address with telephone nos. of their Director(s)/ Partner(s)/ Proprietor(s).

5. The interested Transporter must submit a Bank Guarantee of Rs.20.00 lacs if not submitted earlier from a Nationalised Bank as per our proforma to be obtained from the office addressed as above or any other office of this Corporation valid for minimum one year,10 days before date of submission of Quotation.

TERMS AND CONDITIONS *:*

1. **The transporters should quote their rate per bale basis including loading charges but excluding unloading charges and GST.** No other charges on any account except octroi and statutory charges if applicable will be reimbursed against production of actual receipt. Rates to be submitted in the prescribed format as **ANNEXURE – I** enclosed with this enquiry.

2. The transporters whose rates will be accepted by the Corporation, will have to enter into a transportation agreement on a Non-Judicial stamp paper of Rs.100/- to be provided by us. For execution of such agreement transporter shall invariably inform alongwith this quotation the name of their authorized signatory who shall sign the agreement on their behalf. The transportation work will be alloted to the transporters only after execution of transportation agreement by them.

3. In some places bales of little bigger size weighing approx. 200 Kg. each are also pressed. Excess charges if any for such bales should also be specifically indicated for each bale.

4. The transporter will have to collect delivery instruction on daily basis by sending their representative to this office at the above address. Their representative should report at 5.30 P.M. everyday to collect such delivery instruction. No telephonic intimation for sending representative will be given in this regard.

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5. On receipt of delivery instruction from this office, transporter shall immediately contact concerned branch office of this Corporation on whom delivery instructions are issued and collect delivery orders from them. In case delivery orders are not received from concerned office of CCI within 48 hrs. from handing over of delivery instruction by this office, transporter should inform about such non-receipt of delivery orders to this office in writing immediately so that matter can be taken up with the concerned branch offices for issuing delivery orders.

6. Bales will be despatched as consignor CCI (Concerned B.O.) & consignee CCI Ltd., Kolkata A/C.concerned Buyer. Bales consigned to any destination should be delivered/unloaded only in presence of CCI`s representative. The transporter should inform CCI office Kolkata about prospective date of arrival of the truck carrying cotton bale at the destination so that CCI's representative may remain present at the time of arrival of the truck at the destination.

7. Transporter shall have its local office representative at the Branch Offices where it will get the intimation about the issuances of D.Os. The transporter should collect D.Os from the branch on the date of intimation of D.Is. It shall be the duty of the Transporter to reach at the centre within 24 hours from the date of D.O. to take delivery of the bales and to lift the bales within 48 hours from the date of D.Os, failing which, Rs.3/- per day per bale would be levied upon the transporter. In case the transporter fails to receive the D.Os or to carry out the transportation work as stipulated hereinabove, the Corporation reserves its right to cancel the said D.Os in part or in full as well as to stop issuance of further D.Os under the agreement to be executed as per Cl.No.2 above and entrust the said work to any other transporter as per the requirements of the Corporation. Any loss occurring to the Corporation due to failure of the transporter under this Clause shall be recovered from the Transporter or adjusted from any other dues.

8. The transporter must lift bales immediately, latest by 48 hours on receipt of delivery order and ensure that the bales reach destination within following time schedule from the date of receipt of delivery orders:

No.of Bales of each D.O.	**No. of days within which bales to be deliverve at destination excluding the date of handing over D.O.**
Upto 500 bales	12(twelve) days except followings : a) Sriganganagar/Bhilwara/Ahmedabad/Rajkot -- 14 days b) Guntur/Warangal/Rayagada -- 10 days
Upto 1000 bales	Additional 3(three) days for quantity in excess of 500 bales
Upto 3000 bales	Additional 5(five) days for quantity in excess of 1000 bales
Upto 5000 bales	Additional 5(five) days for quantity in excess of 3000 bales. In case any bale does not reach within 21 days from the date of lifting, the consignment will be considered as "Undelivered" and the transporter shall be bound to issue non-delivery certificate enabling this Corporation to lodge claim with the Insurance Company.

9. In case bales do not reach the destination within the time stipulated above, penalty of Rs.3/- per bale per day will be levied after expiry of the stipulated period for first 5 days and from the 6th day onwards the penalty will be Rs.5/- per bale per day and will be deducted from transportation bill or recovered from the transporter as the case may be. In addition, as a consequence of delay in transportation of any consignment in part or full if any loss or damage is suffered by CCI same shall be recovered from the transporter.

10. The transporter will have to submit daily report on lifting/despatch/delivery position of bales as per proforma to be obtained from the office addressed as above. Such report must reach this office latest by 11.00 A.M. everyday. In case of failure to comply this clause alone the appointment of transporter may be cancelled at the discretion of this office without any further notice.

11. Under no circumstances the rate agreed will be subject to any escalation during tenure of appointment.

12. Transport charges bill for Unit Mills of NTC Ltd., Sub Office-Kolkata will be submitted to our office which will be verified and forwarded to the respective Mills for making payment directly by them. **GST on such transport charges has to be claimed on the bill.**

13. In case the bales are not lifted within reasonable period from the receipt of delivery order the Corporation shall be at liberty to get the bales transported at market rate by engaging other transporter and recover the difference, if any, from, the transporter. The Corporation's decision in this regard shall be final.

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14. The transporter shall attend and supervise the weighment on behalf of the Consignee Mill at the time of lifting of bales from upcountry centres as will be mentioned in our dispatch instruction. They must ensure that such weighment is done on bale to bale basis and in case of otherwise they should not lift the bales. No extra charges will be paid for such supervision of weighment. They should also sign the weighment note and submit to this office within 5(five) days from the date of lifting. In case any abnormal shortage of cotton is found at destination the transporter shall be held responsible for such shortage and same will be recovered from the transporter. Their driver shall be bound to certify such shortage in the C/N itself after verifying the weighment.

15. All Lorries loaded with cotton bales before entering into destination will have to be weighed over in the weigh bridge available near destination. Buyer may take re-weighment of such loaded truck at the time of receiving the consignment. Any loss, damage or shortage in transit if found, Transporter will be held responsible. Under no circumstances bales with abnormal shortage noticed on two weighment than invoiced weight shall be acceptable and same will have to be compensated fully by the transporter. Copies of all such weighment slips shall also to be submitted to this office.

16. The transporter will be held responsible for any loss/damage/short receipt due to pilferage or any other reason and this Corporation reserves its right to recover the value of such shortage from the transporter. In case of any shortage/pilferage/loss in transit transporter will have to submit copy of FIR lodged in person by them with the Police Authority or Judical Authority under section 406/407 & 420 or any other relevant section of IPC showing the value of loss enabling to lodge Insurance Claim with the Insurance Co. It should be followed with a copy of final report of the Concerned Authority. In case of damage of bales by fire in transit transporter will have to submit Fire Brigade Report from the concerned authority at the place of accident.

17. Proper safety of the bales in transit should be ensured and transhipment should be avoided as far as possible. In case transhipment is unavoidable under any circumstances bales should not be kept in open and must not be detained at the transhipment point for more than 24 hrs. Third party goods or bales of any other destination should not be loaded in same truck.

18. Bales of more than two different lots should not be mixed. In case bales are received in mixed condition it will be the responsibility of the transporter to arrange lotwise segregation of the bales and segregation cost will be on account of transporter. Bales of two delivery orders should not however be mixed under any circumstances.

19. The condition of the truck should not lead to any damage of the bales. Truck carrying chemical, coal, cement etc. should be cleaned thoroughly before bales are loaded.

20. In transit the trucks with bales should be fully covered with double tarpaulins to ensure full safety of the bales.

21. In case of any loss or damage the transporter will be bound to produce certificate as may be required by the Corporation and shall be responsible for any loss suffered by the Corporation in this regard.

22. In case of non-delivery for circumstances beyond transporter's control non-delivery certificate showing reason of non-delivery will also be produced by transporter on demand by the Corporation alongwith documents under clause 15 above.

23. On loading of the bales consignment note in 3 copies will have to be submitted to concerned office from where bales have been loaded.

24. GST e-Way bill, for movement of corporation's stock will be generated by the transporter as per GST Act & provisions. If any liability arises to the corporation due to non-generation /Wrong generation of e-way bill,it will be recovered from the transporter. Copy of each way bill for GST purpose must be returned by the transporter as enclosures with the transportation bill failing to which no payment will be made against such bills. In case Way Bills are retained at the destination by the Consignee Mills proper acknowledgement of receipt of such Way Bills by the Mills will have to be obtained and submitted to this office.

25. It will be the responsibility of the transporter to ensure submission of all papers required for transportation of goods and in case, there is any delay, loss or damage of the goods because of transporter's failure to ensure submission of necessary documents/papers the same will be at the cost and responsibility of the transporter.

26. The transporter must produce copy of consignment note with copy of weight note and proforma Invoice in duplicate at the destination to facilitate verification of quality, quantity etc. In case any of the said documents are not produced the consignment will not be unloaded at destination and trucks will be detained at the cost and responsibility of the transporter till the required documents are produced.

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27. This appointment will be for the period upto **30.06.2021**. However the Corporation at its discretion may extend/shorten the contract period not exceeding one months at the same rate and on the same terms and conditions. Similarly this appointment may be subjected to cancellation at the discretion of the Corporation before expiry of the period which will be intimated to the transporter in writing.

28. The transportation bills in triplicate accompanied with receipted consignment note, copy of D/I & copy of D.O. showing delivery particulars shall be submitted to this office for payment which will be settled within 10(ten) days from the date of receipt of the bill subject to submission of the required papers alongwith bills. The bills should be submitted despatch instructionwise. Necessary TDS will be deducted as per Rule. The transporter should invariably give PAN No. in the bill otherwise TDS will be deducted as per applicable rate.

29. The Corporation reserves full right to engage one or more transporter at its discretion for transportation of the bales at the lowest rate received in the tender for the same storage point and same destination.

30. Quotation should be submitted in the enclosed **ANNEXURES- I** duly filled in and signed by their authorized representative with seal. No column should be left blank. For example if the transporter does not want to quote for any destination, they should mention in the respective column **"N.Q." (Not Quoted).** Quotation in any other form if submitted will not be accepted and shall be rejected forthwith.If any correction or over writing is done same should be endorsed with signature & seal followed by confirmation at the bottom of the same page.

31. Your offer in sealed cover superscribing " **OFFER FOR TRANSPORTATION OF F.P. COTTON BALES** " shall drop in the Tender Box kept in this office at above address by or before **2.30 P.M**. on **25.03.2021. Tender Box shall be sealed exactly at 2.30 P.M. and no further tender will be entertained. Tender will be opened on 25.03.2021** at **3.00 P.M**. when not more than one representative of the transporter who shall carry proper authority letter for representing the party may remain present. The rate so accepted shall be valid till **30.06.2021.**

32. Incomplete quotation received, if any, will not be accepted for any consideration whatsoever.

33. The Corporation reserves its right to accept or reject whole or any of the quotation . In the event of such rejection the tenderer may seek in writing reason for rejection of their tender.

34. The transporter must ensure that all the Consignment should be dispatched in truck covered with tarpaulin. Transportation by trailor/container is not permitted.

35. A copy of this terms and condition shall be submitted along with quotation duly sealed and signed by the authorised signatory as token of their unqualified acceptance to all the above terms and condition of the appointment.

The above terms and conditions are in addition to the normal liability of transportation for carrying goods and in case of any breach and/or non-fulfilment of above terms and conditions the appointment of the transporter may be subjected to cancellation at the option of this Corporation and it will make alternative arrangement for transportation of bales and in the process if the Corporation suffers any loss or damage, the same will be on account of the transporter and shall be recovered from them by suitable means.

PLACE : KOLKATA
DATE : **09.03.2021**

THE COTTON CORPORATION OF INDIA LTD.

GENERAL MANAGER

WE ACCEPT:

NAME OF THE TRANSPORT COMPANY **:**

NAME OF AUTHORISED SIGNATORY **:**

SIGNATURE OF AUTHORISED SIGNATORY **:**

Place / Date **:**

THE COTTON CORPORATION OF INDIA LIMITED, BRANCH OFFICE: KOLKATA

ANNEXURE-I

RATE PER BALE QUOTED BY M/S._____VALID UPTO 30.06.2021

FROM	TO	
	Terminal point at Bongaon Area	Terminal point at Gojadanga, Basirhat
Akola (all location)		
Rayagada (all location)		